Instructions

1. Go into the course to which you would like to add a learning outcome.
2. Click Outcomes from the Course Navigation menu on the left.
3. Click the + Outcome button on the top left.
4. Name the outcome something clear.
5. (Optional) Enter a Friendly name. (This is what appears to students in the Student Learning Mastery Gradebook if you have enabled that on the Feature Options tab of the Settings page.)
6. Enter a clear and explanatory description of the learning outcome.
7. Edit Criterion ratings by clicking the pencil in the bottom right of each box.
8. Insert more criterion ratings as needed by clicking Insert between existing criterion ratings.
9. Enter a value at which mastery is reached in the Mastery at box. (This value should be within the range of criterion ratings.)
10. Choose the mastery calculation method from the dropdown box next to Calculation Method. (This will determine how overall outcome achievement is measured if the outcome is aligned to more than one assessment in Canvas.)
11. Click the Save button.